

Christmas Committee Meeting Notes from

10/13/2020

RED IS ADDITIONS FROM THIS MEETING

Blue is for discussion the next meeting

BLACK – ITEM IS SET FOR EVENT

Meetings to occur every Tuesday at 10 am until Wine Walk

Attended: Dale McQueen, Sam Lumpkins, Corey Fagan, Kayla Gorden, Melissa Maxwell, Nathan Graham, Jenniffer Gibbs

1) Wine Walk update

- a. Have 9 spots signed up for vendor's to date
  - i. Chance is looking at setting up on the South Side of the square
  - ii. Looking for a spot on the West side of the square
    1. Will use Fanninland for West side of square
  - iii. Added as Vendors: Razor's Edge, Rebel Roots, Creative Arts Center
- b. Pay wineries \$1 for every person who signs up for the event
  - i. No tickets for wine or food to be issued
    1. Wine vendors will cross off wine glasses on maps for each person who participates to keep track of people who pass through each location
    2. Everyone who pre-registers will receive an email on where to start on the day of the event and that their bags, glasses, etc. will be picked up at that location.
      - a. May have 4 locations around the square to disburse these items or more depending on how many pre-register
      - b. All who pay day of event would sign up and get items at the Creative Arts center
  - ii. Times for event will be 5 – 8
  - iii. Chance Peeler has secured 500 neck badges to carry wine glasses
  - iv. 400 Glasses to be ordered by **Sam week of 10/19/2020**
  - v. Will order 400 wine bags for events – **Dale to order week of 10/19/2020**
    1. Sponsorships for wine bags will pay for bags
  - vi. Add to sponsorship for wine bags at \$100 each
- c. Block Monitors for night of Event
  - i. **Stacie Flood**
  - ii. **Jenniffer Gibbs**
  - iii. **?? – bring up at chamber meeting to get volunteers**
  - iv. **?? – bring up at chamber meeting to get volunteers**

2) Window Painting

- a. Talk with Fix n Feed about cleaning windows to be painted
  - i. They will clean the windows one week before we start painting
- b. Window painting will start last week in October

- c. Items to be bought ahead of time for window painting
  - i. Gallon containers of paint from Walmart
    - 1. White – 2
    - 2. Red
    - 3. Green
    - 4. Black
    - 5. Small quantities to be purchased as needed
    - 6. Small containers to put paint in as used
    - 7. Brushes
- 3) Create a poster to put in windows now promoting Candyland Christmas Grand Opening November 21, 2020
  - a. Poster has been created and passed out for distribution
- 4) Decision to buy Santa Bench for photo's is a go
  - a. Has been purchased and arrived
- 5) Measure Lot for determining where items go
  - a. Lot is 113 feet by 113 feet
- 6) ITEMS TO DO
  - a. ART WORK TO PROMOTE AND WORK ON BANNER FOR CANDY CANE CHRISTMAS
  - b. Susan Purcell is working on for chamber
- 7) Rental of Storage Building for storage of items
  - a. Discussed: talk with storage building owners about in-kind storage for gold membership
- 8) Move meetings to Monday
  - a. Move to Monday's at noon
- 9) Event Insurance – Corey is quoting along with Farm n Home
  - a. Quote was \$920.25 for insurance – Dale will get them check when all paperwork completed

#### SET-UP DATES AND INDIVIDUALS FOR CHRISTMAS ITEMS

November 3, 2020 - Tuesday

Chamber directors meeting at Legend bank lot to put balls on Tree

Tree going up on this date – all panels to be on lot by noon

November 6, 2020 - Friday

Complete Candyland theme decorations

9 – 1 Team

Corey Fagan, Kayla Gorden, Sam Lumpkins

1 – 5 Team

Jennifer Gibbs, Nathan Graham, Sam Lumpkins

November 7, 2020

Put up Lollipops on Center Street

January 2, 2021 – Wednesday

Clean windows painted by Elf's

Nathan Graham, Corey Fagan, Chance Peeler

Take down tree and store decorations